

Lone Cone Library District Board Meeting Minutes

Nov 13, 2023

Board Meeting

The regular meeting of the Library District Board was held in person and via Zoom on November 13, 2023 and called to order at 6:31 pm.

Attendees: Carrie Andrew, Kerry Bentler, Michael Donnellon, Emily Haight, Kattie Neesham, Kendal Smith, and Rhonda Oliver.

Absent: Laurel Henderson.

Approval of the Agenda

Motion to approve the agenda as amended was made by Kerry Bentler, second by Kattie Neesham. Vote to approve: All Aye.

Board Minutes

Minutes were reviewed by Kendal Smith. Motion to approve was made by Emily Haight. Second by Kattie Neesham. Vote to approve: All Aye.

Public Comment

none

Monthly Budget

We are sitting pretty well but it is a very tight budget where the Colo Trust fund has to carry us through March.

Payroll is on track for the year and is slightly under at 79.6% and we are 83% through the year. This is the largest expense line for the library.

We have received 87.57% of the taxes YTD, which is better than the past few years.

Next year, we plan to add an expense line for Language Translation and Interpretation for our Spanish speakers. This currently has been provided for free or is part of a previous grant.

Motion to approve the budget made by Kattie Neesham, second by Michael Donnellon. Vote to approve: All Aye.

Director's Report

Our 501c3 status has been renewed for the Foundation. It is unclear at this point if they are going to reinstate it from several years ago or this current time.

It is time for the End of the Year donation asks.

Tuesdays - staying open late pilot program will continue through the end of the year due to its success. This includes staff staying until 7:30pm due to child protective laws.

Received donations of \$13000 from Ralph Andy and the Boettcher grant for \$7500. Also received \$1000 for Lunches from Lone Cone Legacy Trust.

Applied for the \$25,000 DOLA planning grant and the Telluride Foundation \$9000 for policy/procedure/website.

Next year's Budget is due Dec 15th.

Looking for more board members, representatives of the Norwood community and spanish speaking populations. Newspaper article to garner interest.

Board Items

Vote to renew the library's institutional membership with CAL. Emily Haight motioned and Kerry Bentler seconded it, vote to approve - All Aye.

Unfinished Business

Discussion about proposed updates to the employee handbook. A motion was made to approve the updates by Kattie Neesham, second by Michael Donnellon. Vote to approve: All Aye.

We have started to migrate our website to the new one with Streamline.

New Business

A motion to table the discussion about patron library card requirements to the Dec meeting was made by Kattie Neesham, second was made by Kerry Bentler. Vote to table it: All Aye.

Holiday party date was set and the location is still pending.

Kattie Neesham will be gone at the next meeting.

Adjournment

Adjournment at 8:53 pm. A motion to adjourn was made by Kattie Neesham. Seconded by Emily Haight. Vote to accept: All Aye.

Action Items:

- Holiday party details to be sent out.
- Budget amendments with the changes due to HH and the special session by the governor
- Make the changes to the handbook and get out to all the employees
- End of the year donations
- New board member recruitment