



Lone Cone Library

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Norwood, CO 81423
Phone: 970-327-4833 • Fax: 970-327-4129
Website: www.loneconelibrary.org

Passport Photo Service Agreement and Release

Name: _____

Phone: _____ Email: _____

Address: _____

Service Description:

Lone Cone Library provides passport photograph services only. We take photographs that meet U.S. State Department specifications for passport applications. We do NOT process passport applications, provide application forms, or offer passport application assistance.

By signing below, I acknowledge and agree that:

1. **Limited Service:** I understand that Lone Cone Library ONLY provides passport photograph services. The library does not process, submit, or assist with passport applications or renewals.
2. **Photo Specifications:** Library staff will make reasonable efforts to ensure photos meet current U.S. State Department requirements, but I am ultimately responsible for verifying that my photos are acceptable for my passport application.
3. **No Guarantee of Acceptance:** I understand that Lone Cone Library cannot guarantee that the U.S. State Department or passport acceptance facility will accept the photographs taken.
4. **Release of Liability:** I release and hold harmless Lone Cone Library, its employees, volunteers, and agents from any claims, damages, or losses arising from the passport photo service, including but not limited to rejected photos or delayed passport processing.
5. **Personal Responsibility:** I am solely responsible for completing and submitting my passport application to the appropriate authorities.
6. **Photo Usage:** Photos are provided solely for official passport/identification purposes.

Fee: \$ 15 (Receipt provided separately)

Patron Name (Please Print): _____

Patron Signature: _____ **Date:** _____