

	JAN	FEB	MAR	APRIL	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS	NOTES
CIRCULATION DESK DATA														
Book Loans - Adult & YA	181													
Book Loans- Juvenile 0-11	261													
Book Loans-Spanish & World Language	5													
AspenCat - Borrows														
AspenCat - Loans														
Audiobooks (CD)														
Swift/Prospector ILL Loans														
Swift/Prospector ILL Borrows														
Magazines (WT Cox)	1													
Ski Equipment Use (Skiis, Boots & Poles)	18													
Other Unusual Items Use	29													
Juvenile Kits Use	1													
DVD Loans - Adult	88													
DVD Loans - Juvenile	17													
Kanopy (checkouts not just tickets)	73													*
Overdrive (Libby) eBooks														
AspenCat (CL) eBooks														
Overdrive (Libby) Audiobooks														
AspenCat (CL) Audiobooks														
New Patron Cards Issued	15													
Documents Notorized	28													
Book A Librarian Appointments	13													
Reference Questions/Transactions	215													
Visitor Center Questions	58													
Password Requests	31													
COVID Tests/Masks Given	0													
Passport Photos Taken	1													
Website pageviews-Streamline	23968													*
WI FI Users (Meraki)														
Computer Lab Users	127													*
Library Visitors - -Trafnet	1783													*
Programming	JAN	FEB	MAR	APRIL	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS	
Passive Programs	158													
TAKE & MAKE ADULT (RO)	22													
Attendance - Adult	315													
Attendance - Teen	32													
Attendance - K thru 5	71													
Attendance - Early Lit	178													
Program Attendance - All Ages	29													
Friday Lunches	41													
Meeting Room Uses	JAN	FEB	MAR	APRIL	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS	
Conference Room - Reserved														
Conference Room - Admin Use														
Conference Room - Legal														
Conference Room - Walk In	4													
Multipurpose Rooms - Programs & Partnerships														
Multipurpose Rooms - Private Rentals														
Study Rooms	66													
Lobby Area	48													
Direct/Indirect Outreach	JAN	FEB	MAR	APRIL	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS	
Indirect - Social media														
Direct - Social media														
Indirect -Outreach (responses to events)	2													
Direct -Senior meals	32													
Indirect -Senior meals	68													
Direct: Disc Golf (Dark Skies)														
Direct - Chamber movies (4th Friday Films)														
Direct - Music on the Mesa														
Indirect- Music on the Mesa														
Direct - UMC Health Center Week event														
Indirect- UMC Health Center Week event														
Noel night/day library activities														
Direct: Primetime BBQ														
Indirect: Primetime BBQ														
Clark's Market - Non profit Monday														

Workflow | Month End Stats & Reports
 *Reference document above
 for circ desk reports as well as wifi
 social media outreach and
 room rentals *