

# Lone Cone Library District Board Meeting Minutes –

May 13, 2024

## Board Minutes

The regular meeting of the Library District Board was held in person and via Zoom on May 13, 2024 at 6:30 pm and called to order at 6:38 pm.

Attendees: Kattie Neesham, Kerry Bentler, Emily Haight, Kimberleigh Campbell, Michael Donnellon (arrived at 7:10pm), Carrie Andrew, and Kendal Smith. Evan Allen was on zoom. No one was absent.

1. Call to Order: at 6:38pm.
2. Approval of the Agenda

A motion was made by Kimberleigh Campbell to approve the agenda. Emily Haight seconded the approval. Vote to accept: All Aye.

3. Minutes

Motion of approval made by Kerry Bentler. Second made by Kattie Neesham. Vote to approve: All Aye.

4. Public Comment

None

5. Monthly Budget Review

Received \$154,288.40 in disbursement which will likely be our largest disbursement for the rest of the year. We have collected 58.74% of our taxes this year and the best hope is to collect 85% or higher.

This disbursement included the property tax revenues discussed at the last meeting. Should

be listed in next year's budget as its own line.

Staff salaries are slightly under budget which is good, due to Carrie being gone in January.

A motion was made by Kattie Neesham to accept the budget. Second made by Emily Haight.

Vote to approve: All Aye.

#### 6. Monthly Report and Stats

Showed the infographic Evan created of the library stats from 2023 which included showing that the library had 27,647 visitors, 7,631 people attend programs, 151 new cards issued, 10,543 materials checked out. In comparison to a larger library, Vail had more visitors (which makes sense) but less program attendance!!

#### 7. Board Member Reports

Hiring committee updates - hoping to have a meeting by June 10th with the final candidate for a start date of July 1st. Had 10 candidates to choose from, 3 final candidates which has been posted to the website. One candidate has been in for the second interview.

There will be a meet and greet with 2 of them since Kendal will be out of town. Going to use \$1000 from the staff development budget line to fly in Paula and support her lodging while she is here. We also would like to use some funds for the meet and greet. Kendal was asked to submit a video for staff/board to learn about her goals since she will not be able to make it to the party. Motion to approve spending \$1000 from staff development budget for the candidate's interview flight/hotel/stipend and the meet and greet party was made by Kattie Neesham and seconded by Kimberleigh Campbell. Vote to approve, all aye.

#### 8. Unfinished Business

8.1 Updates on Brooke's progress - she has been doing well and the staff have been impressed with her. Still learning and seeking out more knowledge.

8.2 Transition documents - Carrie created a transition folder that will be passed on to the new library director.

She also needs the board members to sign the bank docs for that to be transferred out of her name.

Card Holder requirements discussion has continued to be tabled.

9. New Business / Additional Board Items

9.1 Foundation Scholarship was awarded and will be presented at the school graduation on May 25th. This was based purely on the essay and application as the judges are new to town. Kim and Michael said they may be able to attend to present the award.

**9.2 Executive Session - Interim supervisor/director.**

Executive Session adjourned at 8:28pm

Motion to create a new position for Assistant Library Director to serve as the director in the director's absence was made by Emily Haight. Second was made by Kimberleigh Campbell.

Vote to approve, all aye.

Adjournment

Adjournment at 8:37 pm. A motion to adjourn was made by Kerry Bentler. Seconded by Kimberleigh Campbell. Vote to accept: All aye.