

A regular meeting of the Lone Cone Library District Board was held on November 9, 2020, at 5:45 p.m., at 1455 Pinion Street. Said meeting was posted in accordance with the Sunshine Law.

PRESENT: Cady Metzger, Emily Haight, Kristen Parrino, Rheanna Xavier via Zoom, Carrie Andrew, Brandi Platt

GUESTS: Xara Andrew, Rhonda Oliver

EXECUTIVE SESSION PURSUANT TO §24-6-402(4)(F), C.R.S. PERSONNEL

MATTERS-LIBRARY DIRECTOR: The Library Board entered the executive session at 5:54 p.m.

A motion was made by Emily Haight, seconded by Kristen Parrino, to adjourn from the executive session at 6:20 p.m. All voted yes. Motion passed.

CALL TO ORDER

Interim President Cady Metzger called the meeting to order at 6:22 p.m.

APPROVAL OF AGENDA

A motion was made by Cady Metzger, seconded by Emily Haight, to approve the agenda as presented.

APPROVAL OF MINUTES

The Library Board considered the minutes of the October 12, 2020, regular Library Board meeting for approval.

A motion was made by Emily Haight, seconded by Cady Metzger, to approve the minutes from the October 12, 2020, regular Library Board meeting as presented. All voted yes. Motion passed.

CALL FOR PUBLIC COMMENT

No public comment was made at this time.

MONTHLY BUDGET REVIEWS

Library Director Carrie Andrew reported that the oil and gas company signed a payment plan for 24 months and that while we are still getting some funds there, we are not going to get it all.

It was reported that Carrie is still looking into a new lighting system that she can control remotely. She will be looking into Covid funds available for this purchase.

It was reported that if the schools closed, our goal is to stay open, but we may have to cut our hours and do appointments and curbside services.

It was reported that Carrie would like to move all of our bank accounts to a different bank than US Bank.

A motion was made by Cady Metzger, seconded by Kristen Parrino, to approve the financials for October. All voted yes. Motion passed.

### MONTHLY REPORTS Q&A

Library Director Carrie Andrew reported that we are redoing the website and our goal is to have it up and running by the first of the year.

### DIRECTOR'S REPORT

Library Director Carrie Andrew reported that several grants have been written this month including one to the Just For Kids Foundation for \$3600 and one to the Telluride Foundation for \$3500. She is also looking into some other grants like the Echo Grant, the Libraries Conform Grant and the UTA Grant.

It was reported that we have received the \$20,000 check from a donor.

It was reported that a possibility to apply for a Vista has come about. The Board was in agreement that this can be looked into further with the condition that the Library is funding the entire position with the expectations that the other groups will provide contributions.

It was reported that an email was received from Kieran Hixon to advise about types of programs in rural areas called We Are Water. The Board would like to hear a recap of what this will be after there is an actual meeting between the entities involved.

It was reported that we have Hope Logan from TriCounty Health working from our conference room on Wednesdays. She works to help people get into programs like Leap, WIC, etc. as well as insurance enrollments. It was reported that Robin Slater might also be here on Fridays and we would work out an agreement to train our staff and talk about certain incidents in lue of rental charges.

### BOARD MEMBER REPORTS

Review of Board Member Self Evaluation: The Board members were all given a copy of the Board Member Self Evaluation form. If there is consensus on any specific thing that the Board needs to know, please let Carrie know.

Board Seat Nominations: A motion was made by Emily Haight, seconded by Cady Metzger, to nominate Cady Metzger as President, Rheanna Xavier as Vice President and Kristen Parrino as Secretary. All voted yes. Motion passed

Recruitment Update on New Members: It was recommended that the Board keep trying to brainstorm ideas of recruitment. Please keep in mind that the nominees must live in the San Miguel County portion of the Norwood School District.

### UNFINISHED BUSINESS

Draft of 2021 Budget: The Board was presented with an updated Budget Draft.

A motion was made by President Cady Metzger, seconded by Emily Haight, to give the Library Director a 3% pay raise for 2021. All voted yes. Motion passed.

### NEW BUSINESS

Discussion of the Civil Rights Investigation: Library Director Carrie Andrew reported that all of our documents were turned in on time. The complainant has until November 18, 2020 to provide a rebuttal. After the 18th, the interviews will begin.

Fiscal Sponsorship Agreement for Norwood Dark Sky Advocates: Library Director Carrie Andrew reported that the library has been a fiscal agent in the past and has only been a pass of money and was never run through our books. This year, the Telluride Foundation made the check out to the Library District because the Dark Sky is not a 501c3. The agreement that was presented to Carrie today was not signed because there were conditions wanting us to write their reports and do their bookkeeping and that is not part of the agreement, it is strictly going to be a pass of money. The agreement is being re-written.

### MOTION TO ADJOURN

At 8:24 p.m., a motion was made by Cady Metzger, seconded by Emily Haight, to adjourn the meeting with no further action taken. All voted yes. Motion passed.